

FIRST-YEAR ADVISING CALENDAR

FIRST-YEAR ADVISING OBJECTIVES

- Assist students in understanding the requirements of being a successful college student
 - o Introduce students to multiple tools/skills to assist them in being academically successful (Occurs in IS 101, Pathways and faculty advisor meetings)
 - o Assist students in becoming familiar with college resources (Occurs in IS 101 and faculty advisor meetings)
 - o Have students understand and assume responsibility for their education (Occurs in IS 101 and faculty advisor meetings)

- Assist students in establishing a sense of belonging
 - o Assist students in understanding Wartburg's mission (Initiated in IS 101)
 - o Assist students in understanding the meaning of a liberal education (Initiated in IS 101)
 - o Assist students in selection of majors, minors and courses (Occurs in IS 101, Pathways and faculty advisor meetings)
 - o Assist students in career exploration discovering vocation/calling (Occurs in IS 101, Pathways and faculty advisor meetings)

FALL TERM

Orientation Week (Faculty advisor group meeting)

- Give overview of departmental majors, minors and first-year courses
- Discuss importance of attending supplemental instruction
- Discuss departmental group organizations
- Be sure students understand what to do if they are on waitlists
- Provide contact information
- Schedule individual meetings for those with possible course schedule changes

1st-3rd Weeks of Term (IS 101 class discussion)

- Discuss importance of reviewing course syllabi
- Discuss importance of class attendance and proper procedure when needing to miss a class
- Discuss importance of 2:1 ratio of out of class time to in-class time
- Review immediate concerning academic policies (term dates, full-time status, etc)
- Campus Resources and Support Services
- College Survival/Study Skills
- Wartburg Mission

3rd/4th Week of Term (IS 101 individual meetings)

- CSI review
- Discuss progress in fall courses
- Discuss group/activity involvement
- Discuss other problems/concerns
- Report to major advisor and early alert system as needed
- Continuous follow up to early alert reports

8th Week of Term (IS 101 class discussion)

- 2-year plan assignment
- Overview of general education program, degree requirements and majors/minors offered at Wartburg.

Advising Week (Faculty advisor individual meetings)

- Discuss grades in fall courses
- Review winter term courses
- Discuss continued interest in major preference
- Review and update 2-year plan

10th Week of Term (IS 101 individual meetings)

- Follow up individual meeting to discuss courses and mid-term grades for 'concerned' students

By end of 10th Week of Term (IS 101 class discussion)

- Liberal Learning
- Vocation/Calling
- Financial Literacy
- Information Literacy
- Faith and Learning

WINTER TERM

Prior to Start of Classes

- IS 101 instructors review fall grades, individual meetings as necessary

First Week of Classes

- IS 101 instructors check in email for all students, individual meetings as necessary
- IS 101 instructors continuous follow up to early alert reports, individual meetings as necessary

Mid-February

- IS 101 instructors mid-term check in email, individual meetings as necessary

March (Faculty advisor group meeting)

- Overview of Plan of Essential Education
- Overview of second-year major courses
- Overview of advising worksheet
- Overview of registration procedures, including possible holds
- Discuss required materials to bring to individual meetings

March (Faculty advisor individual meetings)

- Discuss mid-term grades/performance
- Discuss continued interest in major
- Plan schedule for next year