Technology Governance Introduction

Why Technology Governance?

- Establish effective relationships between Information Technology Services (ITS) and business/academic functions of Wartburg College
- Streamline communications, decisions and projects
- Harmonize College ITS efforts and investments with the institution's strategic objectives
  - Set top-level ITS goals
  - Prioritize ITS goals
  - Align Annual Work Portfolio projects with priorities
  - Assess Results
- Provide a mechanism to request, approve, and implement ITS initiatives
  - Discuss and propose potential projects in ETAC and ATAC
  - Request approval from ITEC
    - Business Case presented to SLT by appropriate VP
  - Project Approval
    - Project Charter developed and formalized
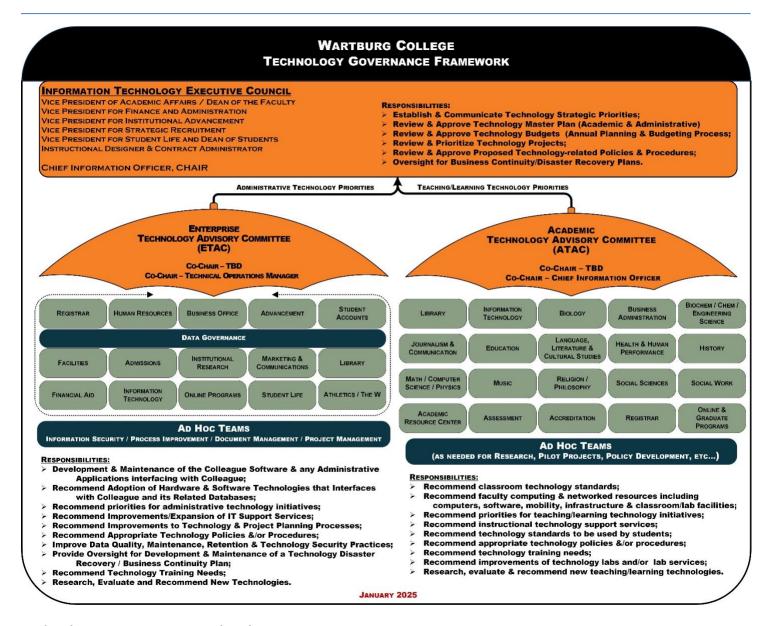   - Project Plan created

Purpose

The purpose of the Wartburg College Technology Governance Structure is to guide and control the formulation and implementation of ITS strategy that meets the business and academic needs of the College. ITS must form part of the College's strategy, strategic objectives must be established, and decisions on where, when, and how investment in IT is going to take place must be made. This allows Wartburg College to achieve the objectives in such a way that the competitiveness and effectiveness of the college are improved.

Technology Governance Goals

- Strengthen ITS/business unit working relationships.
- Improve accountability (ITS and business) for results
- Reduce operational risks/inefficiencies
- Enrich ITS service quality and effectiveness
- Lead to a more efficient use of internal and external resources
- Attend to statutory/legal mandates necessary for funding approval and credibility (which can lead to less onerous oversight)
- Focus ITS spending on business drivers, value, needs and priorities
- Avoid problems or project overruns/failures stemming from false starts, scope creep and reactive reprioritization
- Lower ITS complexity and increase enterprise systems integration
- Create flexibility to adapt to the changing strategic objectives of the College

WARTBURG COLLEGE
TECHNOLOGY GOVERNANCE FRAMEWORK

INFORMATION TECHNOLOGY EXECUTIVE COUNCIL
VICE PRESIDENT OF ACADEMIC AFFAIRS / DEAN OF THE FACULTY
VICE PRESIDENT FOR FINANCE AND ADMINISTRATION
VICE PRESIDENT FOR INSTITUTIONAL ADVANCEMENT
VICE PRESIDENT FOR STRATEGIC RECRUITMENT
VICE PRESIDENT FOR STUDENT LIFE AND DEAN OF STUDENTS
INSTRUCTIONAL DESIGNER & CONTRACT ADMINISTRATOR

CHIEF INFORMATION OFFICER, CHAIR

RESPONSIBILITIES:
➢ Establish & Communicate Technology Strategic Priorities;
➢ Review & Approve Technology Master Plan (Academic & Administrative)
➢ Review & Approve Technology Budgets (Annual Planning & Budgeting Process;
➢ Review & Prioritize Technology Projects;
➢ Review & Approve Proposed Technology-related Policies & Procedures;
➢ Oversight for Business Continuity/Disaster Recovery Plans.

ADMINISTRATIVE TECHNOLOGY PRIORITIES | TEACHING/LEARNING TECHNOLOGY PRIORITIES

ENTERPRISE TECHNOLOGY ADVISORY COMMITTEE (ETAC)
CO-CHAIR – TBD
CO-CHAIR – TECHNICAL OPERATIONS MANAGER

REGISTRAR | HUMAN RESOURCES | BUSINESS OFFICE | ADVANCEMENT | STUDENT ACCOUNTS

DATA GOVERNANCE

FACILITIES | ADMISSIONS | INSTITUTIONAL RESEARCH | MARKETING & COMMUNICATIONS | LIBRARY

FINANCIAL AID | INFORMATION TECHNOLOGY | ONLINE PROGRAMS | STUDENT LIFE | ATHLETICS / THE W

AD HOC TEAMS
INFORMATION SECURITY / PROCESS IMPROVEMENT / DOCUMENT MANAGEMENT / PROJECT MANAGEMENT

RESPONSIBILITIES:
➢ Development & Maintenance of the Colleague Software & any Administrative Applications interfacing with Colleague;
➢ Recommend Adoption of Hardware & Software Technologies that Interfaces with Colleague and its Related Databases;
➢ Recommend priorities for administrative technology initiatives;
➢ Recommend Improvements/Expansion of IT Support Services;
➢ Recommend Improvements to Technology & Project Planning Processes;
➢ Recommend Appropriate Technology Policies &/or Procedures;
➢ Improve Data Quality, Maintenance, Retention & Technology Security Practices;
➢ Provide Oversight for Development & Maintenance of a Technology Disaster Recovery / Business Continuity Plan;
➢ Recommend Technology Training Needs;
➢ Research, Evaluate and Recommend New Technologies.

ACADEMIC TECHNOLOGY ADVISORY COMMITTEE (ATAC)
CO-CHAIR – TBD
CO-CHAIR – CHIEF INFORMATION OFFICER

LIBRARY | INFORMATION TECHNOLOGY | BIOLOGY | BUSINESS ADMINISTRATION | BIOCHEM / CHEM / ENGINEERING SCIENCE

JOURNALISM & COMMUNICATION | EDUCATION | LANGUAGE, LITERATURE & CULTURAL STUDIES | HEALTH & HUMAN PERFORMANCE | HISTORY

MATH / COMPUTER SCIENCE / PHYSICS | MUSIC | RELIGION / PHILOSOPHY | SOCIAL SCIENCES | SOCIAL WORK

ACADEMIC RESOURCE CENTER | ASSESSMENT | ACCREDITATION | REGISTRAR | ONLINE & GRADUATE PROGRAMS

AD HOC TEAMS
(AS NEEDED FOR RESEARCH, PILOT PROJECTS, POLICY DEVELOPMENT, ETC...)

RESPONSIBILITIES:
➢ Recommend classroom technology standards;
➢ Recommend faculty computing & networked resources including computers, software, mobility, infrastructure & classroom/lab facilities;
➢ Recommend priorities for teaching/learning technology initiatives;
➢ Recommend instructional technology support services;
➢ Recommend technology standards to be used by students;
➢ Recommend appropriate technology policies &/or procedures;
➢ Recommend technology training needs;
➢ Recommend improvements of technology labs and/or lab services;
➢ Research, evaluate & recommend new teaching/learning technologies.

JANUARY 2025

Technology Governance Membership

Information Technology Executive Council

- Members of Senior Leadership Team

Enterprise Technology Advisory Committee

- Admissions: *Greg Drewes*
- Advancement: *Rich Everhardt*
- Athletics / The W: *Kayla Klunder*
- Business Office: *Carolyn Hughes*
- Facilities: *Keith Strand*
- Financial Aid: *Sheryn Boos*
- Human Resources: *Jamie Hollaway*

- Information Technology: ***Derek Manning***
- Institutional Research: ***Jennifer Beck***
- Library: ***Sarah Voels***
- Marketing & Communications: ***Roland Ferrie***
- Online Programs: ***Kassy Grosser***
- Registrar: ***Joel Holthaus***
- Student Accounts: ***Jodi Birch***
- Student Life: ***Greg Kneser***

Academic Technology Advisory Committee

- Academic Resource Center: **TBD**
- Accreditation: ***Dan Walther***
- Assessment: ***Amy Pilcher***
- Biology: ***Eric Berns***
- Biochem / Chem / Engineering Science: ***Daniel Black***
- Business Administration: ***Clifton Ross***
- Education: ***Brandy Smith***
- Health and Human Performance: ***Philip Spitzer***
- History: ***Dan Walther***
- Information Technology: ***Tim Greenwald***
- Journalism & Communication: ***Lucas Wendland***
- Language, Literature, and Cultural Studies: ***TBD***
- Library: ***Sarah Voels***
- Math / Computer Science / Physics: ***Terry Letsche***
- Music: ***Scott Muntefering***
- Online Programs: ***Michael Gleason***
- Registrar: ***MaTina Clark***
- Religion / Philosophy: ***Justin Schedtler***
- Social Sciences: ***Brian McQueen***
- Social Work: ***Casey Reints***