



2019-2020 Verification Worksheet Federal Student Aid Programs

(Group V6)

D

Your FAFSA was selected for review in a process called "Verification." In this process Wartburg College is required to compare information from your FAFSA with other documentation such as an official IRS Tax Return Transcript for you and your parent(s). If you and/or your parent(s) were not required to file a federal tax return you must submit copies of any W-2 forms or earnings statements. The law says we have a right to ask you for this information before awarding federal aid. If there are differences between your FAFSA and your financial documents we may need to send corrections electronically to have your information reprocessed.

What you should do

- Complete this worksheet. **ALL SECTIONS MUST BE FILLED IN.** Write N/A (not applicable) or enter a zero if the field does not pertain to you. You and at least one parent **MUST** sign the worksheet.
- Send or take the completed worksheet, plus copies of your 2017 IRS Tax Return Transcript and 2017 W-2 forms (if applicable below) to the Financial Aid Office at Wartburg College.

We must review the requested information under the financial aid program rules (CFR Title 34, Part 668).

A. Student Information

Last name	First name	M.I.	Social Security number
Address (include apt. no.)			Date of birth
City	State	Zip	Phone number (include area code)

B. Family Information (verifying number in household and number in college)

Write the names of the people in the household where you live. Also write in the name of the college where any family member, will be enrolled at least half-time in a degree or certificate program between July 1, 2019, and June 30, 2020. If you need more space, attach a separate page.

- Yourself on the **first** line
- Your parent(s)
- Your parent(s) children if (a) your parent(s) provide **more than half** of their support or (b) the children would be required to provide parental information when applying for Federal Student Aid, and
- Other people if they now live with your parent(s) and your your parent(s) provide **more than half** of their support and will continue to provide **more than half** of their support from July 1, 2019, through June 30, 2020.

Full Name	Age	Year of Birth	Relationship	College attending in 2019-20
			Self	Wartburg College

C. Student's 2017 Income Information

1. Check only one box below. A 2017 Tax Return Transcript can be obtained online at www.irs.gov or by calling 1-800-908-9946. Please do not send 1040s, this is not acceptable documentation.

- Check here if you used the IRS Data Retrieval Tool in FAFSA on the Web to retrieve and transfer 2017 IRS income information into the FAFSA. **YOU DO NOT NEED TO PROVIDE A COPY OF A 2017 IRS TAX RETURN TRANSCRIPT.**
- Check here if you are attaching a copy of your 2017 IRS Tax Return Transcript. (Please do not send 1040s, this is not acceptable documentation.)
- Check here if you have arranged for a copy of your 2017 IRS Tax Return Transcript to be submitted to Wartburg by _____ (date).
- Check here if you will not file and are not required to file a 2017 federal income tax return and will submit the required Verification of Non-filing Letter from the IRS.

D. Parent(s)' 2017 Income Information

1. Check only one box below. A 2017 IRS Tax Return Transcript can be obtained online at www.irs.gov or by calling 1-800-908-9946. Please do not send 1040s, this is not acceptable documentation.

- Check here if you used the IRS Data Retrieval Tool in FAFSA on the Web to retrieve and transfer 2016 IRS income information into the FAFSA. YOU DO NOT NEED TO PROVIDE A COPY OF A 2017 IRS TAX RETURN TRANSCRIPT.
- Check here if you are attaching a copy of your parent(s)' 2017 IRS Tax Return Transcript. (Please do not send 1040s, this is not acceptable documentation.)
- Check here if you have arranged for a copy of your parent(s)' 2017 IRS Tax Return Transcript to be submitted to Wartburg by _____ (date).
- Check here if your parent(s) will not file and is not required to file a 2017 federal income tax return and will submit the required Verification of Non-filing Letter from the IRS.

E. Child Support Paid/SNAP Benefits Received

Be sure to enter zeros if no funds were paid.

	<u>Student</u>	<u>Spouse</u>
Amount of Child Support Paid in 2017	\$ _____	\$ _____
Child Support Paid to		
Name(s) of Eligible Child(ren) <i>*If you need more space, attach a separate page.</i>		
Did you receive Food Stamps – Supplemental Nutrition Assistance Program (SNAP) in 2017 or 2018? <i>*Should there be any reason to believe that the information provided here is inaccurate, further documentation may be required.</i>	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no

F. Untaxed Income for 2017

PLEASE PROVIDE COPIES OF W-2 FORMS FOR INCOME EARNING STUDENT AND PARENT(S) WHOSE INFORMATION IS ON THE FAFSA.

If any item does not apply, enter "N/A" for Not Applicable where a response is requested, or enter 0 in an area where an amount is requested. Answer each question below as it applies to the student and parent(s) whose information is on the FAFSA.

To determine the correct annual amount for each item: If you paid or received the same dollar amount every month in 2017, multiply that amount by the number of months in 2017 you paid or received it. If you did not pay or receive the same amount each month in 2017, add together the amounts you paid or received each month.

If more space is needed, provide a separate page with the student's name and ID number at the top.

1. Payments to tax-deferred pension and retirement savings

List any payments (direct or withheld from earnings) to tax-deferred pension and retirement savings plans (e.g., 401(k) or 403(b) plans), including, but not limited to, amounts reported on W-2 forms in Boxes 12a through 12d with codes D, E, F, G, H, and S.

Name of Person Who Made The Payment	Total Amount Paid in 2017

2. Child support received

List the actual amount of any child support received in 2017 for the children in your household. **Do not include** foster care payments, adoption payments, or any amount that was court-ordered but not actually paid.

Name of Adult Who Received the Support	Name of Child For Whom Support Was Received	Amount of Child Support Received in 2017

3. Housing, food, and other living allowances paid to members of the military, clergy, and others

Include cash payments and/or the cash value of benefits received. **Do not include** the value of on-base military housing or the value of a basic military allowance for housing.

Name of Recipient	Type of Benefit Received	Amount of Benefit Received in 2017

4. Veterans non-education benefits

List the total amount of veterans non-education benefits received in 2017. Include Disability, Death Pension, Dependency and Indemnity Compensation (DIC), and/or VA Educational Work-Study allowances. **Do not include** federal veterans educational benefits such as: Montgomery GI Bill, Dependents Education Assistance Program, VEAP Benefits, Post-9/11 GI Bill

Name of Recipient	Type of Veterans Non-education Benefit	Amount of Benefit Received in 2017

5. Other untaxed income

List the amount of other untaxed income not reported and not excluded elsewhere on this form. Include untaxed income such as workers' compensation, disability, Black Lung Benefits, untaxed portions of health savings accounts from IRS Form 1040 Line 25, Railroad Retirement Benefits, etc.

Do not include any items reported or excluded in 1-4 above. In addition, do not include student aid, Earned Income Credit, Additional Child Tax Credit, Temporary Assistance to Needy Families (TANF), untaxed Social Security benefits, Supplemental Security Income (SSI), Workforce Investment Act (WIA), educational benefits, combat pay, benefits from flexible spending arrangements (e.g., cafeteria plans), foreign income exclusion, or credit for federal tax on special fuels.

Name of Recipient	Type of Other Untaxed Income	Amount of Other Untaxed Income Received in 2016

6. Money received or paid on the student's behalf

List any money received or paid on the student's behalf (e.g., payment of student's bills) and not reported elsewhere on this form. Enter the total amount of cash support the student received in 2017. Include support from a parent whose information **was not** reported on the student's 2019-2020 FAFSA, but do not include support from a parent whose information was reported. For example, if someone is paying rent, utility bills, etc., for the student or gives cash, gift cards, etc., include the amount of that person's contributions **unless the person is the student's parent whose information is reported on the student's 2019-2020 FAFSA**. Amounts paid on the student's behalf also include any distributions to the student from a 529 plan **owned by someone other than the student or the student's parents**, such as grandparents, aunts, and uncles of the student.

Purpose: e.g., Cash, Rent, Books	Amount Received in 2017	Source

Be sure all items listed below are completed and checked off before submission.

- A value has been entered for every blank
- If IRS Data Retrieval Tool was not used, an IRS Tax Return Transcript is attached or has been requested
- Student and parent(s) have signed the Verification Worksheet
- A Verification of Non-filing Letter from the IRS if student and/or parent did not file taxes

Sign This Worksheet

By signing this worksheet, we certify the information reported is complete and correct.

WARNING: *If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.*

Student Signature

Date

Parent Signature

Date